



## EDMONTON GOAN ASSOCIATION CHARITABLE DONATION POLICY

### Purpose

The Edmonton Goan Association Board has the authority to make decisions regarding charitable donations on behalf of its membership. The Board also has the responsibility to inform the membership about the decisions that they made during the Association’s Fiscal Year (January to December). The purpose of this policy is to guide the Board in making decisions about the Association’s charitable donations.

### Policy

This Edmonton Goan Association Charitable Donations Policy applies to the Edmonton Goan Association and its Board.

1. The Board may choose whether to make annual charitable donations, using the Association’s funds, during the Association’s Fiscal Year.
2. The Board may make charitable donations any time during the Fiscal Year.
3. If the Board chooses to make charitable donations using the Association’s funds, the Board must meet the following conditions:
  - a) The charitable donations are made to Canadian Registered Charities of the Board’s choice, in order to “exhibit a positive influence within the community”<sup>1</sup> (e.g., poverty relief, youth empowerment, health, or education for marginalized populations).
  - b) Edmonton region charities are considered a first priority. Other Alberta charities are considered a priority over other Canadian charities.
  - c) International charities are not considered for donations.
  - d) The donation amount, as determined by the Board, does not exceed \$1,000 per fiscal year. Alternatively, this amount may be used to provide food supplies or other necessities.
  - e) The Board approves and records the decision to make charitable donations (with name of Canadian Registered Charity, Canada Revenue Agency registered charitable number, how the charity supports the community, and donation amount) in the Minutes of the Board Meeting.
  - f) The Association shows the charitable donations in their financial records accessible to members, and keeps a signed acknowledgement/receipt of the charitable donation in the Treasurer’s file.

### Approved by:

**Calvin Lobo – President, Edmonton Goan Association**

**Date: September 10, 2020**

**Review Date: Annually in September**

Date	Revisions

<sup>1</sup> Ref. the EGA Website designed in 2020.

